MEMORANDUM

To: Board of Regents

From: Board Office

Subject: Institutional Personnel Transactions

Date: June 7, 2004

Recommended Action:

Ratify the personnel transactions at the Regent institutions as noted below.

Executive Summary:

University of lowa

- Register of Personnel Changes for April and May 2004.
- Approve the reappointments of DOUGLAS TRUE as Treasurer and DOUGLAS YOUNG as Secretary for the fiscal year beginning July 1, 2004, in accordance with the Iowa Code §262.9.

Iowa State University

- Register of Personnel Changes for May 2004.
- Approve the reappointments of MARGARET PICKETT as Secretary and JOAN THOMPSON as Treasurer for the fiscal year beginning July 1, 2004, in accordance with the <u>lowa Code</u> §262.9.

University of Northern Iowa

- Register of Personnel Changes for May 2004.
- Approve the reappointment of GARY SHONTZ as Secretary and Treasurer for the fiscal year beginning July 1, 2004, in accordance with the <u>lowa Code</u> §262.9.

Iowa School for the Deaf

- Register of Personnel Changes for May 2004.
- Approve the reappointment of JAMES HEUER as Secretary and Treasurer for the fiscal year beginning July 1, 2004, in accordance with the lowa Code §262.9.
- Approve the appointments of JOHN COOL as Level I child abuse investigator and LORI GREEN and JEANETTE WATSON alternates for the fiscal year beginning July 1, 2004.

Iowa Braille and Sight Saving School

- Register of Personnel Changes for April 2004.
- Approve the reappointment of LUANN WOODWARD as Secretary and Treasurer for the fiscal year beginning July 1, 2004, in accordance with the <u>lowa Code</u> §262.9.
- Approve the appointments of DIANNE UTSINGER as Level I child abuse investigator and BARBARA ROBERTS and NICK FISHER alternates for the fiscal year beginning July 1, 2004.

BACKGROUND:

<u>lowa Code</u> §262.9 requires that the Board appoint institutional secretaries and treasurers annually. <u>lowa Administrative Code</u> §281-102.5(1) requires that the Board annually appoint Level I child abuse investigators and alternates at the two special schools.

Marcia R. Brunson

Approved:

Gregory S^v Nichols

h:(hr/docket2004)0604_ITEM05